



2024 Community Grant Application

Guidelines and Instructions

Please read all instructions carefully before you begin submitting documents. All documents submitted become the property of Pearl Elegance Foundation, Inc. (PEFINC). The applicant is responsible for submitting a complete proposal packet. The Foundation will not assume responsibility for organizing materials submitted separately.

The Community Grant is open to non-profit organizations and individuals for the following purposes:

- a) Attendance at seminars, workshops, and conferences
- b) Seed money to develop a project to address a specific Alpha Kappa Alpha Sorority, Incorporated[®] International Program Initiatives (education, health, family, and environmental stewardship)
- c) Projects/activities supporting youth and families.
- d) Racial Equity

Instructions:

- The awards will be announced in December. Awards range from \$250 to \$1,000.
- All applications must be typewritten and double-spaced.
- The applicant must submit narrative, budget, and supporting documents not to exceed five (5) typewritten pages, double-spaced.

The narrative should include:

- Name of project/activity
- Need or rationale
- Objectives
- Procedure
- Number of participants assisted by this program
- Target audience
- Relationship to Alpha Kappa Alpha Sorority, Inc. program priority
- Expected benefits
- Method of evaluation (with proper timeline)

The budget must include:

- Total funds for the project/activity
- Delineate the use of requested funds
- Funds from other sources (if applicable)

Within 90 days of completion of the project/activity, a final report must be sent to PEF and include the actual budget expenditures and accomplishments.

Application Information:

- Submit via e-mail to: grants@pefinc.org or mail to: Pearl Elegance Foundation, Inc.,
Attn: 2021 Grants, 324 Main Street, Unit 444, Laurel, MD 20725
- Application Deadline (email and mail): **November 15, 2023**

If awarded, funds may be distributed in two (2) allotments of equal amounts (with the exception of awards for seminars, workshops, and conferences):

Application Cover Page

(must be typed and submitted with the complete proposal)

Individual or Organization Contact Information:

Date of Application _____

Individual or Organization Name _____

Federal/Employer ID Number (if applicable) _____

Mailing Address of Organization _____

City _____

State _____ Zip Code _____

Telephone Number _____

Email Address _____

Organization Website (if applicable) _____

Primary Contact Information:

Name _____

Title _____

Telephone Number _____

Email Address _____